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NOTICE OF MEETING

The Tomorrow Plan Steering Committee and Special MPO Executive Committee Meeting

11:00 a.m., Wednesday, October 31, 2012
Des Moines Area MPO Office
420 Watson Powell, Jr., Way, Suite 200
Des Moines, Iowa

TENTATIVE AGENDA

1. **Call To Order**
2. **Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**Page 2
 - Approve the October 4, 2012, Steering Committee and Special MPO Executive Committee meeting minutes
4. **PRESENTATION: Regional Analysis of Impediments**Page 5
 - Presentation by Iowa State University on the Regional Analysis of Impediments
5. **DISCUSSION: Plan Creation + Implementation**Page 6
 - Discussion of moving toward creation and implementation of The Tomorrow Plan
6. **Other Non-Action Items of Interest to the Committee**
7. **VOTE: Next Meeting Date**
 - Consider approval of the next meeting date for 3:45 p.m. Thursday, December 6
8. **Adjournment**

Agenda Report

The Tomorrow Plan Steering Committee

October 2012
Item No. 3

ISSUE:

VOTE: Approve the minutes of the October 4, 2012, Steering Committee and Special MPO Executive Committee meeting.

BACKGROUND:

The minutes of the October 4, 2012, Steering Committee and Special MPO Executive Committee meeting are enclosed on the following pages.

RECOMMENDATION:

Approve the minutes of the October 4, 2012, Steering Committee and Special MPO Executive Committee meeting.

STAFF CONTACT:

Bethany Wilcoxon, bwilcoxon@dmampo.org;
(515) 334-0075.

MEETING MINUTES

The Tomorrow Plan Steering Committee and Special MPO Executive Committee Meeting 11:00 a.m., Thursday, October 4, 2012 Des Moines Area MPO Office Des Moines, Iowa

The Tomorrow Plan Steering Committee and MPO Executive Committee held a meeting at 11:00 a.m. on October 4, 2012, at the Des Moines Area MPO Office. Before the meeting, the MPO staff sent agenda packets to The Tomorrow Plan Steering Committee and MPO Executive Committee and posted the agenda at the MPO office at 10:51 a.m. on October 1, 2012. An addendum to the agenda was distributed and posted at 3:27 p.m. on October 3, 2012. **In addition to these published tentative minutes, there may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Members Present:

Ruth Randleman, City of Carlisle
Aaron Todd, Center on Sustainable Communities
Frank Strong, Central Iowa Center for Independent Living
Gunnar Olson, DART
Rick Clark, City of Des Moines
Chris Coleman, City of Des Moines*
Frank Cownie, City of Des Moines (Via telephone)
Ted Ohmart, City of West Des Moines*
Gene Meyer, Greater Des Moines Partnership
Tammie Krausman, Iowa Department of Natural Resources
Doug Johnston, Iowa State University
David Wilwerding, City of Johnston
Eric Burmeister, Polk County Housing Trust Fund
Linda Schemmel, City of West Des Moines
Laura Ippen, Young Professionals Connection

* MPO Executive Committee Member

Members Absent:

John Peterson, City of Ankeny
Barry Griswell, Community Foundation of Greater Des Moines
Brad Golightly, Dallas County
Bob Mahaffey, City of Des Moines*
Jay Byers, Greater Des Moines Partnership
Angela Connolly, Polk County*
Tom Hockensmith, Polk County*
Bob Andeweg, City of Urbandale
Russ Trimble, City of West Des Moines
Elisabeth Buck, United Way of Central Iowa

Others Present:

Tom Armstrong, City of Grimes*
Larry Hulse, City of Des Moines
Erin Olson-Douglas, City of Des Moines
Pat Boddy, RDG
Gary Lozano, RDG
Carlton Basmajian, Iowa State University
Marvin DeJear, Evelyn Davis Center
Bobbretta Brewton, African-American Leadership Forum
Izaah Knox, African-American Leadership Forum
Clemen Wilcox
Dennis Parker, Polk County Conservation

Staff Present:

Todd Ashby, Executive Director
Jonathan Wilson, General Counsel
Dylan Mullenix, Principal Transportation Planner
Luke Parris, Senior Transportation Planner
Jennifer Roberts, Transportation Planning Intern
Bethany Wilcoxon, Senior Transportation Planner
Zach Young, Associate Transportation Planner

1. Call to Order

The Tomorrow Plan Interim Chair Ted Ohmart called the October 4, 2012, meeting to order at 11:10 a.m.

2. Approval of the Agenda

MOTION: A motion was made and seconded to approve the October 4, 2012, Steering Committee and Special MPO Executive Committee meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the September 6, 2012, Steering Committee and Special MPO Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Quantitative Survey

MOTION: A motion was made and seconded to authorize the MPO Executive Director to enter into a contract for a quantitative survey to supplement The Tomorrow Plan, up to \$11,000.

MOTION CARRIED UNANIMOUSLY

5. Plan Creation + Implementation

MPO staff and the consultant team presented; discussion only on item 5.

6. Other Non-Action Items of Interest to the Committee

MPO staff explained grant opportunities for implementation activities.

7. Next Meeting Date

The next meeting date will be determined after Steering Committee members complete a Doodle poll.

8. Adjournment

The meeting was adjourned at 1:30 p.m.

Agenda Report

The Tomorrow Plan Steering Committee

October 2012
Item No. 4

ISSUE:

PRESENTATION: Presentation by Iowa State University regarding the Regional Analysis of Impediments.

BACKGROUND:

As part of planning process for The Tomorrow Plan, the U.S. Department of Housing and Urban Development (HUD) requires the development of a Regional Analysis of Impediments (AI) to assess fair housing issues in the metro area. The Regional AI has a broad scope that encompasses issues of race, color, national origin, sex, religion, familial status, and disability. In addition to developing the Regional AI, HUD requires that the findings be utilized by the Steering Committee to inform the recommendations of *The Tomorrow Plan*.

The MPO staff worked with the City of Des Moines and City of West Des Moines to develop a strategy for the completion of the Regional AI. As part of their in-kind contribution to The Tomorrow Plan, the City of Des Moines contracted with Iowa State University (ISU) to assist in the development of the Regional AI. Anuprit Minhas, Researcher with ISU, and Jane Rongerude, Assistant Professor for the Department of Community and Regional Planning, conducted the study.

The final report will be provided prior to the Steering Committee meeting.

Assistant Professor Rongerude will provide a brief summary of the Regional AI and its findings at the Steering Committee meeting.

RECOMMENDATION:

None. Discussion only.

STAFF CONTACT:

Luke Parris, lparris@dmampo.org;
(515) 334-0075.

Agenda Report

The Tomorrow Plan Steering Committee

October 2012
Item No. 5

ISSUE:

DISCUSSION: Discussion on moving toward creation and implementation of The Tomorrow Plan.

BACKGROUND:

At the October 4, 2012, work session, the Steering Committee provided substantial input to the team about how to pull The Tomorrow Plan together. Topics discussed included strengths, challenges, impacts, and ideas for implementation. The Steering Committee also discussed draft goals and implementation strategies at the work session. The consultant team used the feedback from the meeting to develop and refine draft recommendations. The consultant team will lead the Steering Committee through a discussion of these recommendations at the October 31, 2012, work session.

RECOMMENDATION:

None. Discussion only.

STAFF CONTACT:

Bethany Wilcoxon, bwilcoxon@dmampo.org;
(515) 334-0075.